

11 AUG 1976

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : James H. McDonald  
Director of Logistics

SUBJECT : Discontinuing Service in the North Cafeteria  
During Evenings and Saturdays

REFERENCES : (a) Memo to DDA fr D/L dtd 23 June 76;  
Subject: Proposed Closing of  
the Rendezvous Room

(b) Routing and Record Sheet to D/L fr A/DDA  
dtd 28 June 76; Subject: Same as  
reference (a)

1. Attached herewith are responses from each of the four directorates and the DCI area regarding the impact of the proposal to discontinue evening and Saturday service in the North Cafeteria as an alternate to closing the Rendezvous Room. The Directorate of Intelligence advises that the reduction of cafeteria hours will have no impact on their functions. The Directorates of Operations and Science and Technology concur with our recommendation. The offices under the DCI, with the exception of the Deputy to the DCI for National Intelligence, express no opposition. Each of the DDA offices have provided statements which express conflicting opinion. Briefly, the Offices of Finance, Logistics, Personnel, and Training agree with the recommendation to retain the Rendezvous Room and reduce hours in the North Cafeteria. The Office of Communications presents arguments in both directions but concludes, it appears, that the cafeteria is of greater value than the Rendezvous Room. The Office of Data Processing is opposed on the basis that the absence of cafeteria service would work a hardship on their shift personnel. The Office of Security is opposed on the basis that 20 Federal Protective Officers (FPO's) and 40 General Services Administration (GSA) service personnel use the facility each evening and approximately 15 FPO's use the facility on Saturdays. The Office of Medical Services (OMS) states that the reduction of cafeteria hours will have no adverse effect on OMS personnel but express concern for shift workers in general. OMS also expressed a desire to retain the Rendezvous Room.

2. It seems that the primary opposition to discontinuing evening and Saturday cafeteria hours stems from a misunderstanding or uncertainty regarding the quality of service that will be substituted. It is hoped

OL 6 10,147

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that all misgivings of this nature can be dispelled by assuring you that the Office of Logistics has absolutely no intentions of selling Agency employees short by settling for inadequate or substandard accommodations. GSA will be advised that final approval is subject to receipt and acceptance of plans for an adequate vending machine facility which must be installed before the cafeteria can discontinue evening and Saturday operations. As a further prerequisite, we will require a refilling schedule that will ensure ample supplies of fresh food during evenings and on weekends. These plans will, of course, be closely coordinated with those components which have expressed concern. It should be noted that a vending machine facility can be operated all night and all weekend while cafeteria service is confined to 1-1/2 hours each evening and 4 hours on Saturday.

3. There is another facet of this situation which, because of its indiscriminate impact on Agency employees, warrants consideration at this time. Up to this point, Government Services Incorporated (GSI) has responded to the devastating effects of inflation by introducing a number of cost cutting procedures, including personnel reductions, and by increasing prices. The inflationary trends that prompted this action are continuing and further action is forecasted. In the event GSI is not granted permission to close either the Rendezvous Room or discontinue evening and Saturday cafeteria service they will be forced to institute more drastic action to maintain a profitable position. The higher prices and possible reduction in variety will impact on all employees. The morale problem which this will create will be more serious and widespread than that which will be derived from a change in evening and Saturday service.

4. In recognition of nearly universal support for the retention of the Rendezvous Room and with the understanding that acceptable food service will be available during off hours, it is requested that the recommendations contained in paragraph 11 of reference (a) be approved.

/s/ James H. McDonald

James H. McDonald

Atts

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Discontinuing Service in the North Cafeteria During  
STATINTL Evenings and Saturdays

FROM:

Director of Logistics  
2C02 [REDACTED] Bldg.

EXTENSION

8-8200

NO.

DATE 11 AUG 1976  
10 August 1976

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Acting Deputy Director  
for Administration  
7D26 Headquarters

2.

EO/DDA

8/12

3.

ADDA

13 AUG 1976

4.

D/Log

5.

2C02

6.

7.

8.

9.

OK. Put out the  
notice.

13 AUG 1976

10.

ADDA:MJMalanick (13 Aug 76)

Distribution:

Orig RS - D/Log w/Orig Atts (DDA 76-4029, -3159)

11.

X - DDA Subject w/cys of Atts

1 - DDA Chrono w/cy of Att

1 - MJM Chrono

12.

DDA 76-4029: Memo dtd 11 Aug 76 to ADDA fr D/Log,  
subj: Discontinuing Service in the North Cafeteria  
During Evenings and Saturdays

13.

DDA 76-3159: Memo dtd 23 Jun 76 to DDA fr D/Log,  
subj: Proposed Closing of the Rendezvous Room

14.

15.

OL 6 10,147